

## DENTAL CLAIM FORM

<b>1. CHECK ONE (✓)</b> <input type="checkbox"/> DENTIST FEE TREATMENT ESTIMATE <input type="checkbox"/> DENTIST STATEMENT OF ACTUAL SERVICES		<b>2. PRIOR AUTHORIZATION NO. PATIENT ID NO.</b>		<b>3. CARRIER NAME AND ADDRESS</b> <b>EMPIRE BLUECROSS BLUESHIELD</b> <b>DENTAL BENEFITS PROGRAMS</b> <b>P.O. BOX 791</b> <b>MINNEAPOLIS, MN 55440-0791</b>											
<b>PATIENT COVERAGE INFORMATION</b>	<b>4. PATIENT NAME</b>		<b>5. RELATIONSHIP TO EMPLOYEE</b> <input type="checkbox"/> SELF <input type="checkbox"/> DAUGHTER <input type="checkbox"/> SPOUSE <input type="checkbox"/> SON <input type="checkbox"/> OTHER _____		<b>6. SEX</b> <input type="checkbox"/> M <input type="checkbox"/> F		<b>7. PATIENT BIRTH DATE</b> MONTH    DAY    YEAR		<b>8. IF FULL TIME STUDENT</b>  SCHOOL                      CITY						
	<b>9. EMPLOYEE/SUBSCRIBER NAME AND ADDRESS</b>			<b>10. EMPLOYEE/SUBSCRIBER IDENTIFICATION NUMBER</b>		<b>11. EMPLOYEE/SUBSCRIBER BIRTH DATE</b> MONTH DAY YEAR		<b>12. GROUP NUMBER</b>		<b>13. EMPLOYER NAME AND ADDRESS</b>					
	<b>14. IS PATIENT COVERED BY ANOTHER DENTAL PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO - IF YES, COMPLETE 15-18 IS PATIENT COVERED BY A MEDICAL PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO</b>			<b>15-A. NAME AND ADDRESS OF OTHER CARRIER(S)</b>			<b>15-B. GROUP NUMBER(S)</b>		<b>16. OTHER PLAN-EMPLOYER NAME/ADDRESS</b>						
	<b>17-A. OTHER PLAN - SUBSCRIBER NAME (IF DIFFERENT FROM PATIENT(S))</b>			<b>17-B. OTHER PLAN-SUBSCRIBER IDENTIFICATION NUMBER</b>			<b>17-C. SUBSCRIBER BIRTH DATE</b> MONTH DAY YEAR		<b>18. RELATIONSHIP TO PATIENT</b> <input type="checkbox"/> SELF <input type="checkbox"/> DAUGHTER <input type="checkbox"/> SPOUSE <input type="checkbox"/> SON <input type="checkbox"/> OTHER _____						
<b>19. I HAVE REVIEWED THE FOLLOWING TREATMENT PLAN AND FEES. I AGREE TO BE RESPONSIBLE FOR ALL COSTS OF DENTAL TREATMENT. I AUTHORIZE RELEASE OF ANY INFORMATION RELATED TO THIS CLAIM.</b>						<b>20. I HEREBY AUTHORIZE PAYMENT OF THE DENTAL BENEFITS OTHERWISE PAYABLE TO ME DIRECTLY TO THE BELOW NAMED DENTIST ENTITY.</b>									
_____ DATE PATIENT SIGNATURE						_____ DATE SIGNATURE (EMPLOYEE/SUBSCRIBER)									
<b>BILLING DENTIST COMPLETES</b>	<b>21. NAME OF BILLING DENTIST OR DENTAL ENTITY</b>					<b>30. IS TREATMENT RESULT OF OCCUPATIONAL ILLNESS OR INJURY?</b>		NO	YES	IF YES, ENTER DESCRIPTION AND DATE					
	<b>22. ADDRESS WHERE PAYMENT SHOULD BE REMITTED</b>					<b>31. IS TREATMENT RESULT OF AUTO ACCIDENT?</b>									
	<b>23. CITY, STATE, ZIP</b>					<b>32. OTHER ACCIDENT?</b>									
	<b>24. DENTIST SSN OR TIN</b>		<b>25. DENTIST LICENSE NO.</b>		<b>26. PHONE NUMBER</b>		<b>33. IF PROSTHESIS, IS IT INITIAL PLACEMENT?</b>			IF NO, REASON FOR REPLACEMENT		<b>34. DATE OF PRIOR PLACEMENT</b>			
	<b>27. 1ST VISIT</b>	<b>28. PLACE OF TX</b> OFF <input type="checkbox"/> HOSPITAL <input type="checkbox"/> ECF <input type="checkbox"/> OTHER <input type="checkbox"/>		<b>29. RADIOGRAPHS OR MODELS ENCLOSED?</b>		NO	YES	<b>HOW MANY?</b>		<b>35. IS TREATMENT FOR ORTHODONTICS?</b>		DATE APPLIANCES PLACED?	MISC. TREATMENT REMAINING?		
<b>36. IDENTIFY MISSING TEETH WITH "X"</b>					<b>37. EXAMINATION AND TREATMENT PLAN</b>						FOR ADMINISTRATIVE USE ONLY				
					TOOTH	SURF	DESCRIPTION OF SERVICE (INCLUDING X-RAYS, PROPHYLAXIS, ETC.)	DATE OF SERVICE MO DAY YEAR	PROCEDURE NUMBER	FEE					
<b>38. REMARKS FOR UNUSUAL SERVICES</b>															
<b>39. I HEREBY CERTIFY THAT THE PROCEDURES AS INDICATED BY DATE HAVE BEEN COMPLETED AND THAT THE FEES SUBMITTED ARE THE ACTUAL FEES I HAVE CHARGED AND INTEND TO COLLECT FOR THOSE PROCEDURES.</b>  _____ SIGNED (TREATING DENTIST)                      LICENSE NUMBER                      DATE								<b>41. TOTAL FEE CHARGED</b>							
								<b>42. PAYMENT BY OTHER PLAN</b>							
								<b>MAX ALLOWABLE</b>							
<b>40. ADDRESS WHERE TREATMENT WAS PERFORMED</b>  _____ CITY                      STATE                      ZIP CODE								<b>DEDUCTIBLE</b>							
								<b>CARRIER %</b>							
								<b>PATIENT PAYS</b>							



## PATIENT AND INSURED INSTRUCTION

We need all the information requested on the front of this form to process your claim. Please help us to serve you by filling in all the boxes asking for information about the patient and the subscriber on the upper part of the claim which includes items 1 through 20. Please print or type. **THIS NEW CLAIM FORM SUPPORTS IMAGING TECHNOLOGY WHICH WILL IMPROVE SERVICE TO OUR VALUED CUSTOMER.**

**IMPORTANT - COPY YOUR IDENTIFICATION NUMBER EXACTLY AS IT APPEARS ON YOUR IDENTIFICATION CARD.**

After filling in the upper part of the claim form, please give this form to your dentist who can fill in the lower part of the form which includes items 21 through 42.

## PATIENT'S SIGNATURE

The patient must sign the claim form, authorizing the release of information as described below. If the patient is a minor, the signature must be that of the patient's parent or legal guardian.

"I hereby authorize any dentist, physician, health care practitioner, hospital, clinic or other medical or dental related facility to furnish any and all records pertaining to dental or medical history, services rendered, or treatment given to me or my dependent for purposes of review, investigation or evaluation of this claim.

I also authorize Empire BlueCross BlueShield, or its agents, to disclose to a hospital or health care service plan, self-insurer or an insurer, any such dental or medical history information obtained if such disclosure is necessary to allow the processing of any claim.

If my coverage is under a group contract held by my employer, an association, trust fund, union or similar entity, this authorization also permits disclosure to them for purposes of utilization review or financial audit.

This authorization shall become effective immediately upon execution and shall remain in effect for the duration of this claim or terms of coverage of my insurance policy, including a reasonable time thereafter, until its final consummation. This authorization shall be binding upon me, my heirs, executors or administrators."

## INSTRUCTIONS FOR ORTHODONTIC SERVICES

To facilitate processing of pretreatment estimates for Orthodontic services, the claim form should identify:

- Dates of service and fees for each procedure
- Monthly active treatment fee, date active treatment started, total number of months required
- Total fee charged
- Type of dentition, type of malocclusion, description of malocclusion
- Whether treatment is full or limited, type of appliance, treatment description

## INSURANCE FRAUD STATEMENT

PURSUANT TO REGULATION 95 OF THE NEW YORK STATE INSURANCE DEPARTMENT, "ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED \$5,000 AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION."